

Meeting Log

Meeting Subject:	OSAE Monthly Board Meeting	Date of Meeting:	July 21, 2009
Facilitator:	Katie Knudson	Location:	Corp 1
Minute Taker:	Srija Pidaparthly	Start Time:	4:30 PM

Purpose/Agenda:

1. Review June Meeting Minutes (5 min) – Katie Knudson/Srija Pidaparthly
2. Review Action Items (10 min) – All
3. Treasury Update (5 min) – Blake Kashiwagi
4. Lunch Meeting Updates (15 min) – Mike Dragulin
5. Tech Meeting Updates (15 min) – Rebecca Bauman
6. Open Issues – Round Table (10 min) – All

Attendees:
 Will Rossi, Katie K, George G, Suman N, Vijay G, Ross Lisle, Mike D, Blake K, Srija P

Additional Distribution:

Discussion Points and Issues:

Review June Meeting Minutes

- Meeting Minutes approved after minor spelling errors were corrected

Review Action Items

- Karting Event – Completed
- Combined Engineering Societies Social – In progress
- Transportation Topics for Tech Meetings – In progress
- Meet w/ SAC to recruit students for next year – In progress (assignment date moved out by 1 wk)
- Getting reimbursement from SAE Int'l – In progress
- Templates, Stationery, Utensils, Common storage – In progress
- Proposal for Student “Sponsor LOGO” – Completed

Treasury Update

- Blake is not yet added to the OSAE bank account (due to Chase buying out WaMu)
- If we change to a Chase account, we’ll lose free-checking and interest
- Blake is researching to find a bank that will financially make the most sense for OSAE
- Vanguard report was not updated, but the updated version will be sent out soon

Lunch Meeting Updates

- 20+ people attended the July Lunch meeting
- **Good Idea!** George F asked the guests what meals they wanted ahead of time and put in the orders before the meeting (This greatly simplified the food ordering process for the lunch meeting)
- See OSAE Meeting Calendar for more details on topics and task owners

Tech Meeting Updates

- SAE Int'l is not paying for speakers to travel and OSAE will not budget for this (Reason: we have a lot of great speakers locally)
- Rebecca/Andre are working on the Combined Engineering Societies Social: Only ASME and ASCE responded
- Many Tech meeting ideas were discussed: Portland Auto Show, Space Propulsion Plant Inventor?, Trimet/Columbia River Crossing etc.
- See OSAE Meeting Calendar for more details on topics and task owners

Open Issues – Round Table

Meeting Log

Discussion Points and Issues:

- My SAE Video, due Aug 3rd, Mike D and Andre will look into it
- George suggested finding a photographer for each of our board meetings
- Jason W will look into fixing Daimler e-mail blocking issues, we will try to get a technical solution first before we decide to use personal emails
- Vijay will update all the ConRod addresses from Freightliner to Daimler
- Suman presented his Student Activity competition proposal to the board: He was asked to find more details regarding cost as well as to create guidelines for the competition

Outstanding Follow-Up Tasks	Assigned To	Date Assigned	Target Completion Date	Completed
ASME/IEEE/SWE/SAE Combined Social	Rebecca/Andre	6.23.09	August	In Progress
Transportation Topics for Tech Meetings	George/Rebecca	6.23.09	September	In Progress
Getting reimbursement from SAE National for reserve money from Vanguard	Jason Wilkening	6.23.09		In Progress
Create a plan with SAC committee to recruit more students/increase student involvement	Vijay	7.21.09		In Progress
Creating a list of "who has what"	Srija Pidaparthi	7.21.09		
Finding cost of Student Logo Competition and creating guidelines	Suman Narayanan	7.21.09		
Send out Vanguard/Treasury Update	Blake Kashiwagi	7.21.09		
Find a new bank (or create a new account)	Blake Kashiwagi	7.21.09		
Portland Auto Show as a Tech Meeting option	Mike D/Andre S	7.21.09		
Trimet/Columbia River Crossing	Srija/Mike D	7.21.09		
Find photographers for our board meetings	George G	7.21.09		
My SAE video contest	Mike D/Andre S	7.21.09	8.03.09	
- For ConRod list, update all "Freightliner" e-mails to "Daimler" - Compare the ConRod mailing list with our current member roster from SAE International	Vijay	7.21.09		
Fixing Daimler e-mail blocking issues – find a technical solution first we decide to use personal e-mails	Jason W	7.21.09		

Decisions:

The board agreed not to fund travel for bringing SAE International speakers – look local instead